

Admission Process and Guidelines

All admissions to a B.E Engineering program in Jayawantrao Sawant College of Engineering through the DTE, aspiring students must first register and fill out an online application form, then participate in the Centralized Admission Process (CAP), including document verification and option form filling, culminating in seat allotment based on merit and preferences.

1. Eligibility & Qualifying Exams:

MHT-CET:

Candidates must have a valid score in the Maharashtra Higher Technical Common Entrance Test (MHT-CET) or JEE Main.

HSC/Equivalent:

Candidates must have passed the Higher Secondary Certificate (HSC) or its equivalent examination with Physics and Mathematics as compulsory subjects, along with Chemistry, Biotechnology, Biology, Technical, or Vocational subjects.

Minimum Marks:

General category candidates need a minimum of 45% aggregate marks in the qualifying exam, while SC/ST/OBC category candidates need 40%.

Diploma Holders:

Diploma holders are also eligible for lateral entry into the second year of the B.E program.

2. Online Application & Registration:

DTE Website:

Aspiring candidates must register and fill out the online application form on the official website of the Directorate of Technical Education (DTE) Maharashtra.

MHT-CET Login:

If you have a valid MHT-CET score, you can log in with your MHT-CET credentials to register for CAP.

JEE:

If you have a valid JEE score, you must register on the official website and generate login credentials.

Online Admission Procedure

Conduct of CAP Round I

- (a) Display or publishing of Information Brochure by the Competent Authority;
 - (b) Filling Online Application Form by Candidate for participation in the Centralized Admission Process;
 - (c) Document Verification at Facilitation Centre by the Candidate in person;
 - (d) Display or publishing of provisional merit lists, submission of grievances, if any, and display or publishing of final merit lists;
 - (e) Display of available Category wise Seats (Seat Matrix) for CAP Round I;
 - (f) Filling up and Confirmation of Online Option Form having preferences of Courses and Institutions before CAP Round I. Candidates may fill in choices of Institutes and Courses in decreasing order of their preference as specified by Competent Authority. The option form once confirmed shall be considered for allotment in CAP Round I ;
 - (g) Display of Provisional Allotment of CAP Round I indicating allotted institute and Course.
- (2) During the CAP, before accepting the allotted seat a Candidate can opt to 'Freeze', 'Slide' or 'Float' the choice of academic program for subsequent round(s), if any, of seat allocation,
- (a) Freeze — Candidates accept the offered seat and they do not want to participate in any further rounds of seat allocation. Such Candidates will not be considered in subsequent rounds of admission; as provided below,
 - (b) Slide — Candidates accept the offered seat and indicate that; if admission to the academic program of higher preference is offered within the same Institution, they will accept it. Such Candidates will be considered in subsequent rounds of admission;
 - (c) Float — Candidates accept the offered seat and indicate that, if admission to an academic program of higher preference in any Institution is offered, they will accept it. Else, they will continue with the currently accepted academic program. Such Candidates will be considered in subsequent rounds of admission;
 - (d) For Candidates who choose the Float or Slide option, and secures a seat of his choice of higher preference, then it would automatically result in the forfeiture of the seat accepted by the Candidate in the earlier round;
 - (e) Slide and Float options will not be available to a Candidate who is offered admission to his first choice.

Conduct of CAP Round II and III

(a) The seats available for Round II and III shall be published on the website. The Candidates are allowed to fill in or edit the already filled online option form. The seats to be allotted during these rounds shall be subject to following conditions:—

(i) Before start of these rounds, the Candidates can change their seat acceptance option from Slide or Float to Freeze or vice-versa by submitting an application at Admission Reporting Centre (ARC) where he has confirmed his admission by paying the seat acceptance Fee ;

(ii) Candidates who have not been allotted any seat in any of the previous rounds or who did not participate (failure of filling option form) in previous round or those who have taken and cancelled their admission in the earlier rounds or rejected seat and those who have selected Freeze option in earlier rounds but are desirous of changing it to Float or Slide are eligible to participate in these rounds;

(iii) Candidates who have opted for Float or Slide and also applying for these rounds shall not fill in the allotted institution in their choice list, it will be added by the software at the end of the list. Once the upward allotment is made the earlier allotment automatically stands cancelled;

(iv) Slide or Float options are not available for the seats allotted in Round III.

(b) Reporting and accepting the offered seat will be as per the allotment by the Candidate at Admission Reporting Centre.

Reporting and confirmation of admission

After the final CAP Round, the Candidate shall report to the institution finally allotted to him and confirm his admission in the institution.

Admissions in Institutional Quota and vacant seats after CAP

The Director or Principal of the institution shall carry out the admissions for these seats in the following manner:—

(a) Admissions shall be made in a transparent manner and strictly as per the Inter-Sem Merit of the Candidates who have applied to Competent Authority for verification of documents and then to the Institution.

(b) Information brochure or prospectus of the Institution which specifies rules of admission should be published well before the commencement of the process of

admission. All the information in the brochures should also be displayed on the Institution's website.

(c) Institution shall invite applications by notifying the schedule of admission and the number of seats in each course to be filled by the institution, by advertisement on the website of the institution and also on the website of the Competent Authority by paying charges as decided by the Competent Authority.

(d) Aspiring Candidates fulfilling the eligibility criteria as notified by the Government and specified by the appropriate authority, from time to time, shall apply to the Principal or Director of the respective institution for admission at the Institution level as provided in rule 3(4)(b) and shall be filled on the basis of Inter-Se- Merit prepared by following the procedure specified in rule 8 (3) of these rules.

(e) The institution shall display the Inter-Se- Merit lists of the Candidates to be filled in at the institution level, in the Institutional Quota and Supernumerary Quota of OCI / PIO, Foreign National, Children's of Indian workers in Gulf Countries along with the vacant seats after CAP, on the notice board and shall publish the same on the website of the institution

(f) The Minority or Non-Minority institution intending to surrender the Institutional Quota (in part or full) of specified courses to the CAP shall communicate two days before the display of seat matrix of each CAP Round and the same shall be allotted as per the rules of CAP.

(g) All the admissions and cancellations shall be updated immediately through the online system.

(h) If any CAP seat remains or becomes vacant after the CAP Rounds, then the same shall be filled in by the Candidate from the same Category for which it was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of Inter- Se-Merit of the applicants.

Approval of Merit List and the Admitted Candidates List

After completion of the admission process every Unaided Private Professional Educational Institution shall submit the admission- approval proposal to the Director of Technical Education and the Admission Regulating Authority in accordance with the provisions of sub-section (5) of the section 9 of the Act.

(2) The Admission-approval proposal shall include the list of all candidates admitted which shall have the quota, Candidature Type, Reservation, Qualification Marks, etc., as well as, the required documents of the candidates admitted at institution level.

(3) The Institute is responsible for enrolling the candidates on the portal of "Academic Bank of Credits" within eight days after confirmation of admission of the candidate in the Institute. Institute shall confirm the enrolment of the candidate on "Academic Bank

of Credits” portal before submitting the admission approval proposal to the Directorate of Technical Education.

Cancellation of Admission and Refund of fees, return of documents by Institutions

1. The Candidate shall apply online for cancellation and submit duly signed copy of system generated application for cancellation of admission to the Institution. Once the candidate submits an online request for cancellation, his admission shall be treated as cancelled.
2. Candidates shall not be entitled to any refund of his/her fee except the Security Deposit and Caution Money Deposit if the online cancellation is affected by the candidate after 5.00 p.m. of the cut-off date prescribed by the Competent Authority.
3. The Institution shall not be entitled to recover the fees for the subsequent years from the student seeking cancellation of his admission at any point of time.
4. Institute will refund full fees paid by the candidate after following the procedure given by DTE Maharashtra.